

## (UNOFFICIAL) QUICK REFERENCE GUIDE – PINE BAY HOA TREE REMOVALS

This chart is for unofficial reference purposes only. It is not intended to be used as a standalone document or as a replacement for the Tree Policy issued by the Board on 4/4/22.

Tree Removal Situation/Category	Description of Tree Situation	Tree Removal Request Form Required Before Tree Removal	ARC Verification Required Before Tree Removal (a)	ARC Approval Required Before Tree Removal	Replacement Tree Required (b)	Certified Arborist Report Required (c)
1. Small Tree (Excepted Tree)	Trunk diameter less than 6" or circumference less than 19" at 4' above the ground level	Yes	Yes (a)	Not if ARC has already verified that this is an Excepted tree	No	No
2. Proximity to House (Excepted Tree)	Base center of tree, measured at grade, is less than 10' from the Foundation of a Dwelling	Yes	Yes (a)	Not if ARC has already verified that this is an Excepted tree	No	No
3. Emergency	Severely damaged tree that poses an <u>imminent threat</u> to life or property & is readily apparent; fallen tree	No; Only ARC notification	Yes (a)	Approval granted if ARC has already verified that this is an Emergency	No	No
4. Dead Tree	Tree that is clearly dead	Yes	Yes (a)	Approval granted if ARC has already verified that Tree is dead	No	No
5. Other trees – Damaged, Problematic or Healthy	Trees that do not fall into any of the above Situations/Categories (1, 2, 3, 4). Trees that are damaged; trees that are damaging property; trees that pose other problems; trees that are healthy	Yes (d)	N/A	Yes	Yes (unless determined otherwise during ARC Review) (b)	Recommended and may be required, depending upon situation (c)
6. Construction Preparation	Site clearing for construction & areas as part of drainage and till plan	Yes; in conjunction with construction plan	N/A	Yes	Depends upon situation; contact ARC for consultation	Depends upon situation; contact ARC for consultation

SEE FOOTNOTES NEXT PAGE Updated 4/4/22

## FOOTNOTES:

- (a) If ARC determines they cannot Verify the condition is as stated by Owner (i.e., that this is either an Excepted Tree, a Dead Tree, or an Emergency situation) and that the tree belongs to a different category, ARC Approval conditions for that other category will apply.
- (b) Owners should reference the following sections of the Pine Bay Tree Policy for guidance on tree replacements:
  - a. Section 1.E: Replacement Plan Requirements
  - b. Section 1.F: Tree Replacement Plans
  - c. Section 2: Recommended, Problematic and Banned Trees
- (c) A Certified Arborist Report can only be written by a Certified Arborist who has been and is currently certified by the International Society of Arboriculture (ISA). A certified arborist report must contain the name, signature, and certification number of the arborist issuing the report, and if tree removal is requested, the report must reference one or more Factors for Consideration Impacting Tree Removals & Replacements as listed in the Appendix to the Pine Bay Tree Policy. Arborist reports document the condition of the tree, note issues, damage, or areas of concern, and may provide information about the cause of issues including site conditions, pest or disease threats, or mechanical injury. Recommended actions should be noted, which may include site remediation, increasing vigor through fertilization or injections, pest or disease control, air spading to treat root issues, pruning to eliminate imbalance and unhealthy branches, and removal if remediation is not possible.
- (d) When submitting a Tree Removal Request form for Trees that are categorized in Situation #5 of the Quick Reference Guide, Owners should reference the following sections of the Pine Bay Tree Policy:
  - a. Section 1.G: Factors Taken into Consideration for Tree Removal
  - b. Appendix: Factors for Consideration Impacting Tree Removals & Replacements